Norfolk Cambridge Society

Annual General Meeting
Zoom teleconference at 7pm on 15th September 2021

In attendance: Geoffrey Smart (Chair), Rob Edwards (Treasurer), Peter Smith (Secretary), Andrew Barnes, George Shippam.

#	Minutes	Action
1	**Apologies** John and Robin Loveday, John Rush, John Ball, Kathy Moyse, Mu Gurbutt, Simon Brickles, Margaret Goose.	
2	**Minutes and Matters Arising** The minutes which had been circulated before the meeting were accepted as a fair record of the meeting, There were no matters arising.	
3	**Treasurer's Report** The Treasurer stepped through the accounts which had been circulated before the meeting. He noted that the: ● Amount carried forward from last year (£5830) did not match the amount brought forward to this year (£5840). The carried forward figure is a typographical error and should be £5840; ● Bank balance at the end of this year was less, but the assets roughly the same. The former reflected the credits for paid tickets being unwound, and the latter showed that the society's income and outgoings were in balance; ● The main expenditure of the society was the annual awards (£1500), and that the society's assets were sufficient to cover this for three years. In response to questions, the Treasurer explained that the "Stock Refund" related to the purchase by the chairman of some wine leftover from the lectures. The scope of our insurance was discussed. It was explained that this was public liability insurance covering a limited number of events (e.g. lectures). Andre Barnes offered to check the policy to confirm whether it covered the full set of events the society now ran. **[Action AB]**	AB

4	**Chairman's Report** The Chair summarised the highlights from his report which had been circulated before the meeting. The Treasurer noted that the good financial position of the society was down to the lectures that the chairman had organised, and thanked him for arranging these. In response to a question, the Chair explained that the next lecture was due to be attended by ~180 people, of whom about a third were alumni. The Blakes Studio at Norwich School, where this is being held, can hold up to 195 guests, and the Refectory allows an even larger number when needed.	
5	**Any other business** There was a discussion about improving communication to alumni in Norfolk. Our database has 700 people on it, of whom 220 are alumni. However, the Cambridge database records around 1400 Cambridge alumni in Norfolk. It is intended to use the next newsletter (sent to this wider group), to remind people to sign-up for direct communication from the society.	
	The meeting was closed at 7:30pm	